

# Port of Albany

## Minimum Personal Protective Equipment (PPE) Standard

### POLICY STATEMENT

Southern Ports Authority – Port of Albany is committed to ensuring a safe workplace for all employees, contractors and Port Users. While the use of PPE is an important step in risk mitigation, the hierarchy of control should be considered to provide the most effective risk control methods.

This document sets out the **minimum PPE requirements to be observed by all people** whilst inside the Port of Albany or when conducting works on behalf of Port of Albany.

### LEGISLATIVE COMPLIANCE

Port of Albany operates under the Western Australian Occupational Safety and Health Act 1984 and associated Regulations and the Port Authorities Act 1999 and associated Regulations.

### PROCEDURAL COMPLIANCE

All persons entering the Port of Albany are required to adhere to the following **minimum requirements** for the wearing of PPE:

- 1) Hi-Visibility top (shirt, vest or jacket) compliant with AS/NZS 4602.1:2011;
- 2) Safety boots/shoes compliant with AS/NZS 2210.3:2009;
- 3) Safety Helmets compliant with AS/NZS 1801:1997 are to be worn at all times aboard ship, when working with cranes or when an overhead hazard exists. Berth 1, 2, 3 and 6 are considered to have an overhead hazard during cargo loading or unloading and maintenance activities being conducted at height;
- 4) Life Jackets compliant with AS 4758.1 are required:
  - For all works conducted over water or from boats;
  - When stepping over the berth kerbing on berth 1,2 or3;
  - All work (including inspections) under their berths, except when working from a completed and enclosed scaffold;
  - When working on or around fenders on berth 6;
  - When working on finger jetties (excluding transiting);
  - All mooring and unmooring operations;
  - Any other time when there is a risk of falling into the water.

- 5) Eye protection, hearing protection and gloves are to be worn in signposted areas and whenever an identified hazard is present.

**Employers are to ensure they provide appropriate PPE for their employees at all times.**

This is the minimum standard required inside the Port of Albany Security Zone. Risk assessments and Job Safety Analysis for specific tasks may indicate a higher level of PPE requirement and this should be implemented as required.

Exception to these rules are cruise ship passengers and crew, persons solely engaged in cruise ship meet and greet activities, passenger transport and ships crew transitting the port by bus.

Other exemptions may be granted upon written approval of the General Manager Port of Albany.

Disregard to these requirements may result in a written warning being issued by the Port of Albany to the individual involved and their employer being informed, with subsequent breaches resulting in the possibility of Port access being restricted.

To be in effect from 1 May 2016.



Brad Williamson  
**General Manager**

11 April 2016